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|  | EuroGOOS Executive Board Meeting7 May 2019, Heraklion, Greece  |

**Report - draft**

1. **Opening and adoption of agenda**

George Petihakis opened the meeting. The agenda was adopted.

1. **Adoption of the last meeting report and actions update**

George Petihakis ran through the April 2019 meeting report. The ongoing actions to be transferred:

**April Action** (8)**:** The Office will send to the Board related material from the previous Secretary General selection process.

From the actions agreed at the January 2019 Board meeting, the following actions were outstanding and have been transferred:

**January Action** (2)**:** Prepare a letter to the EC about the importance of funding support to ocean observing in Horizon Europe and a list of recipients of this letter (not only EC but also national reps and other key groups), send for the Board’s approval, and circulate to the recipients (Glenn Nolan, 30 April 2019).

## January Action (5): Ask DataMEQ to prepare a list of current and emerging priorities and reflect on how this will trigger the data availability and aggregation (George Petihakis and Glenn Nolan, 12 Feb. 2019).

## January Action (12): Investigate what the EuroGOOS members already have on YouTube – in English or with subtitles with the members’ communication officers. Then make available on the EuroGOOS website or dedicated YouTube channel (Dina Eparkhina, report on progress at GA 2019).

## January Action (15): Propose to the GA 2019 to update the Rules raising the total combined mandate period on the Board from 6 to 8 years for Board members who are elected chair/vice-chair (Glenn Nolan, GA 2019 – Completed on 9 May).

The meeting discussed the EuroGOOS involvement in the development of the UN Ocean Decade led by the IOC. The Office is attending the first global planning meeting on 13-15 May 2019, Copenhagen. The Ocean Decade kick-off is scheduled in the first quarter of 2021 in Berlin. Bernd Brugge informed the meeting that he is involved in the organization and can help investigate a EuroGOOS presence on the programme.

**May Action 1:** Follow up on the Ocean Decade kick-off involvement with Bernd Brugge (Dina Eparkhina, report on progress at the next Board meeting).

1. **Status from office**

Glenn Nolan, Dina Eparkhina, Vicente Fernandez and Orla Colligan updated the Board on the office activities.

The meeting discussed whether to invigorate or close the EuroGOOS task teams which aren’t actively involved and reporting to the Board and Assembly: Fixed Platforms, ABI and Gliders. The Board agreed to discuss with the Chairs the next steps towards an integration of the task teams with the ROOS and WGs (7 May PM).

**Action 2**: Re-activate the Fixed Platforms task team (note, the name isn’t EMSO task team) and look for a new chair/co-chairs. (Vicente Fernandez in liaison with Glenn Nolan and the Board, 31 July 2019)

**Action 3**: Write to the ABI task team Chair to close the group if he is not communicating with EuroGOOS (Glenn Nolan, 31 May 2019)

**Action 4:** Prepare background material and organize an integration workshop for the EuroGOOS task teams, WGs and ROOS in early 2020 (Vicente Fernandez, Glenn Nolan, Dina Eparkhina in liaison with the Chairs, report on progress at the next Board meeting).

On the EOOS updates, the Board expressed discontent on the EMB and EMODnet’s launch on 6 May of the EOOS survey on national coordination actions for ocean observation & monitoring, without the involvement of EuroGOOS.

**Action 5:** Discuss with EMB why the EOOS national coordination actions survey was prepared and launched without EuroGOOS’ knowledge and involvement (Glenn Nolan, 24 May 2019).

The Board reviewed the projects’ involvement and discussed ways to augment financial drawdown.

New project proposals were discussed. NEURONE project on the in situ coordination will complement the activity done with the EEA. FORCOAST project is supporting the EuroGOOS Coastal WG activities with the EuroGOOS office contributing on communications and network building.

Regarding the financial report, the Board asked Urmas Lips to give his evaluation of the status and present at the Assembly. Urmas Lips highlighted the underspent on the EU projects and grants amounting to circa 65K in 2018. The 2019 budget was also discussed in terms of the staff capacity needs. The staff time sheets show overtime while the budget is underspent. New staff employment is foreseen in autumn 2019 if a fair amount of new project proposals is granted. The Board discussed how to address the underspent until then. It was also discussed that EuroGOOS-organized meetings could be augmented, supporting the strategic priorities and allowing to use some of the underspent.

Outstanding member contributions were discussed. IEO, Spain, haven’t paid for the last three years. The Board were informed that the IEO are trying to resolve this while at the same time the current EuroGOOS Rules do not specify at what stage the decision on the exclusion of a member should be taken. Other outstanding contributions were also discussed.

The Board proposed to compliment EuroGOOS chairs from member organizations for their work to their heads of institutes.

**Action 6:** Send official letters to the IEO and Rijkwaterstand directors asking about the status and informing them about a potential exclusion from the membership (George Petihakis and Glenn Nolan, 24 May 2019).

**Action 7:** Send official letters complimenting EuroGOOS chairs to their heads of institutes for their contributions to EuroGOOS (George Petihakis and Glenn Nolan, 15 May 2019).

**Action 8A:** Propose underspent mitigation measures to the Board (Glenn Nolan and Orla Colligan, 31 May 2019).

**Action 8B:** Discuss the underspent based on the office proposal (Board and Office, 31 May 2019).

Communication activities and upcoming promotion opportunities were presented and welcome. Office will investigate IMR’s help in securing presence at the Our Ocean Conference hosted by Norway in October 2019. It was also discussed that the EuroGOOS members newsletter is an important communications tool and its frequency should be increased.

**Action 9:** Send a proposal for a potential EuroGOOS contribution to the Our Ocean 2019 conference and its exhibition giving the 2017 example (Dina Eparkhina to Henning Wehde, 25 May 2019).

**Action 10:** Call on members and chairs to share updates with the office for inclusion in newsletters (Dina Eparkhina, at the GA on 8 May - Completed).

1. **EuroGOOS Strategy**

Glenn Nolan explained the work done to kick start the strategy drafting. On 8 May the Assembly will be asked to take part in a brainstorming session facilitated by consultant Ned Dwyer (formerly Director at EurOcean Foundation). The Chair explained that the strategy preparation will take the coming months and should be ready for the approval at the 2020 Assembly.

1. **General Assembly matters**

New Board applications were discussed – two nominations have been received, however, one of them was very late and the applicant isn’t attending the Assembly to present the case. The Board discussed whether the Rules should be updated to reflect the criteria for the nomination deadline and physical presence at the meeting where the decision is taken. It was agreed that this will be discussed with the Assembly.

**Annex 1: Actions agreed at the Executive Board meeting on 7 May 2019, Heraklion**

**Actions transferred from previous meetings in 2019:**

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## Annex 2: List of Meeting Participants

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| **Board Members** |  |
| George Petihakis | Chair, Hellenic Centre for Marine Research, HCMR, Greece |
| Henning Wehde | Vice-Chair, Institute for Marine Research, IMR, Norway |
| Bernd Brügge | Member, Federal Maritime and Hydrographic Agency, BSH, Germany |
| Urmas Lips | Member, Tallinn University of Technology, Estonia |
| Patrick Farcy  | Member, French Research Institute for Exploration of the Sea, Ifremer, France |
| Enrique Alvarez Fanjul | Member, Puertos del Estado, Spain |
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| **EuroGOOS Office**  |  |
| Glenn Nolan |  |
| Vicente Fernandez |  |
| Dina Eparkhina |  |
| Orla Colligan  |  |
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| **Apologies** |  |
| Rosalia Santoleri | Member, National Research Council, CNR, Italy |